THE UNIVERSITY OF HONG KONG
LKS FACULTY OF MEDICINE
SCHOOL OF NURSING

Application for Admission to the
Doctor of Nursing

Notes on submission of supporting documents

You are strongly advised to upload via the application system the following supporting documents right after submitting your application. Late provision of supporting documents may cause delays in the processing of your application.

1. A 300-word statement indicating your personal career development intentions/research interests, along with a 2,000-word research proposal for a primary study, including a background with literature review, objectives, and research methodology

2. Official transcript(s) containing a complete record of the years and examination results of the courses you have taken at your home university (transcripts not in English should be accompanied by a formally certified translation in English provided by the university)

3. Degree Certificate(s) (certificates not in English should be accompanied by a formally certified translation in English provided by the university)

4. Two academic / employment reference reports (via Application System or Download from here)

5. An applicant who is seeking admission on the basis of a qualification from a university or comparable institution outside Hong Kong of which the language of teaching and/or examination is not English is required to obtain one of the examination results listed in https://portal.hku.hk/tpg-admissions/applying/admission-requirements.

6. Certificate of Registration AND valid Practising Certificate issued by the Nursing Council of Hong Kong or the nursing authority in your own country

7. HKID for local applicants or passport (page with photo) for non-local applicants

8. Other documents which you would like to bring the attention of the University

IMPORTANT
To facilitate your application, you may be required to provide the official copies of your academic qualifications through the specified formats as set out below.

1. **Official transcript(s) & Degree Certificate(s)**
   - Request your awarding institutions to directly send electronic transcript(s) & electronic academic certificate(s) to the School of Nursing (dnurs@hku.hk) via their own or a designated secure web platform (e.g. Academic Certificate Verification Platform, MyCreds.ca, My eQuals, Parchment, National Student Clearinghouse, etc.)

     (*Guide to Electronic Document Delivery via Digitary Core / MyCreds.ca / My eQuals*: https://userguide.hku.hk/document-submission-by-tpg-applicants/document-submissions-via-online-platforms-method-b/guide-to-electronic-document-delivery-via-digitary-core-mycreds.ca-my-equals)

   [Overseas Institutes (Mainland Applicants)]
   - Overseas Credentials Evaluation Report (教育部國外學歷學位認證書) of your overseas qualifications issued by the *Chinese Service Center for Scholarly Exchange (CSCSE) [中國留學網]* [Chinese version only].

- Request your awarding institutions to directly send electronic transcript(s) & electronic academic certificate(s) to the School of Nursing (dnurs@hku.hk).

[Institutes in Chinese Mainland] *(validity period should be 6 months or the longest available)*

Submit the following official academic documents through CSSD (User guide: https://userguide.hku.hk/document-submission-by-tpg-applicants/document-submissions-via-online-platforms-method-b/guide-to-electronic-document-delivery-via-cssd).

- Online Verification Report of China Higher Education Student's Academic Transcript containing complete record of the years and examination results (中國高等學校學生成績驗証報告) (English & Chinese version).
- Online Verification Report of Higher Education Qualification Certificate (教育部學歷證書電子注冊備案表) (English & Chinese version) issued by the *China Higher Education Student Information (CHSI) 中國高等教育學生信息網*.
- Online Verification Report of Higher Education Degree Certificate (中國高等教育學位在線驗證報告) (English & Chinese version) issued by *China Higher Education Student Information (CHSI) 中國高等教育學生信息網*.

2. **English language results**
   (https://portal.hku.hk/tpg-admissions/applying/admission-requirements)
   - Request the examination authority to directly valid official score report(s) to the School of Nursing (dnurs@hku.hk).

3. **Certificate of Registration** AND **valid Practising Certificate** issued by the Nursing Council of Hong Kong or the nursing authority in your own country. **(certified true copies)** (sample of declaration form in Hong Kong)

REMARKS

1) Applicants are strongly advised to submit their applications directly to the University and avoid the involvement of any intermediary agencies. Any misrepresentation will disqualify application(s) to the University and the University has the right to make a report to the relevant law enforcement agencies which may result in criminal prosecution.
2) Notarized copies or certified true documents issued by the awarding universities will NOT be accepted.
3) Transcripts, diplomas, certificates and other submitted documents which are not in English should be accompanied by a certified translation in English.
4) The processing time of student visa applications is approximately 10-12 weeks. It is the responsibility of individual students to make appropriate visa arrangement before they come to Hong Kong. Please click here for mainland students / here for foreign students for further details.
5) Submitted documents are non-returnable and will be securely destroyed in the event of an unsuccessful application.

October 2026

THE UNIVERSITY OF HONG KONG

Personal Information Collection Statement

1. This is a statement to inform you of your rights under the Personal Data (Privacy) Ordinance.

2. Personal information is provided by you as an applicant through the completion of application forms designated for various purposes, e.g. for admission to a programme of study, for an exchange programme, for hall admissions, and for provision of facilities or services. Data collected are used specifically for the purposes prescribed in the application forms and will serve

   a) as a basis for selection of applicants;

   b) as evidence for verification of the applicant's examination results, academic records and other information; and

   c) where applicable, as part of the applicant's official student records.

   In the case of (c) above, information so incorporated into student files will be used for all purposes relating to the student's studies as required by the relevant regulations and procedures of the University.

3. Personal data will be kept confidential and handled by the University's staff members. The University may transfer some of the data to an agent or other persons appointed to undertake some of its academic and administrative functions.

4. Under the provisions of the Ordinance, you have the right to request the University to ascertain whether it holds your personal data, to be given a copy, and to apply for correction of the data, if deemed incorrect.

5. Applications for access to and correction of personal data should be made by using a special request form and on payment of a fee. Such applications as well as requests for information should be addressed to the Data Protection Officer, Registry, The University of Hong Kong.

Declaration

1. I have noted the general points pursuant to the Personal Data (Privacy) Ordinance.

2. I authorize the University of Hong Kong to use, check and process my data as required for my application. I accept that all the data in this form and those the University is authorized to obtain will be used for purposes related to the processing and administration of my application in the university context.

3. I authorize The University of Hong Kong to obtain, and the relevant examination authorities, assessment bodies or academic institutions in Hong Kong and elsewhere to release, any and all information about my public examination results, records of studies or professional qualifications, I also authorize the University to use my data in this form for the purpose of obtaining such information.

4. I understand that upon successful application, my data will become a part of my student record and may be used for all purposes as prescribed under relevant rules and regulations as well as attendant procedures, so long as I remain student of this University.

5. I declare that the information given in support of this application is accurate and complete. I understand that any misrepresentation will disqualify my application.

Signature _____

CONFIDENTIAL

THE UNIVERSITY OF HONG KONG
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SCHOOL OF NURSING

Application for Admission to the
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Confidential Report by a Referee*
(The report can be provided by an academic referee or supervisor of your work.)

Note to applicant:
Applicants should complete **Section I** below, then send one copy of this form to each of two referees with the request that the referee should complete **Section II** and return the form directly to DNurs Programme Office, School of Nursing, The University of Hong Kong, 5/F, HKUMed Academic Building, 3 Sassoon Road, Pokfulam, Hong Kong before the application deadline either by post, or email at dnurs@hku.hk. Alternatively, the referee may return the completed report to applicant in a signed and sealed envelope, and the applicant can send the unopened envelope together with the application documents.

Note to referee:
The applicant named below is applying for admission to the degree programme indicated. Please complete Section II of this report and return it directly to DNurs Programme Office, School of Nursing, The University of Hong Kong, 5/F, HKUMed Academic Building, 3 Sassoon Road, Pokfulam, Hong Kong before the application deadline either by post, or email at dnurs@hku.hk. Alternatively, you may return the completed report to the applicant in a signed and sealed envelope. All information given here will be treated as strictly confidential. It will be used only for the purpose of determining whether the candidate will be admitted; and it will be accessible only to those responsible for processing the application. The reference will be destroyed after that decision has been made. The University will be most grateful for your full and candid assessment.

Section I (to be completed by the applicant)

Name of applicant:

_____ _____
(Surname) (First name)

Programme applied for: **Doctor of Nursing (Full-time/Part-time)***

** Please delete as appropriate.*

Section II (to be completed by the referee)

1. How long have you known the applicant? _____

   In what capacity have you known the applicant? _____

2. How would you rate the applicant's ability to carry out graduate work at the level applied for?
   (Please tick as appropriate)

	Excellent	Good	Adequate	Less than adequate	No basis for judgement
Powers of analysis and reasoning					
Imagination and originality					
Motivation					
Breadth of knowledge					
Skills of writing and argumentation					
Capacity for independent work					
Intellectual ability overall					

3. Compared with other students you have taught, how would you rate the applicant's intellectual achievement? *(Please tick as appropriate)*

Top 10%	Next 20%	Next 40%	Next 20%	Bottom 10%

4. Please make any further comments as appropriate (e.g. on the research proposal/statement of research interest).

5. What is your overall recommendation?

- ☐ Recommend enthusiastically
- ☐ Recommend strongly
- ☐ Recommend
- ☐ Recommend with reservation
- ☐ Do not recommend

Signature of referee: _____ Date: _____

Title of referee: ☐ Professor ☐ Dr ☐ Mr ☐ Miss ☐ Ms ☐ Mrs

Name of referee: _____

Position held: _____

Contact tel no.: _____

Email address: _____

Please return this form to DNurs Programme Office, School of Nursing, The University of Hong Kong, 5/F, HKUMed Academic Building, 3 Sassoon Road, Pokfulam, Hong Kong as soon as possible.

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Statement of Proposed Research Area

This 2,000-word Statement of Proposed Research Area in single-spaces should be about 4 pages. Please submit to the DNurs Programme Office by email (dnurs@hku.hk).

Applicant Name: _____

Proposed Topic / Title of Research: _____