

# **Instructions for Applicants**

Please read through the instructions and guidelines before starting to fill in the application.

### Eligibility

To be eligible for admission to the Programme, a candidate shall satisfy both the University Admissions Requirements and the Programme Specific Requirements as listed below:

- a) comply with the General Regulations;
- b) hold a Bachelor's degree of this University or a qualification of equivalent standard from this University or another comparable institution accepted for this purpose\*;
- c) for a candidate who is seeking admission on the basis of a qualification from a university or comparable institution outside Hong Kong of which the language of teaching and/or examination is not English, obtain a TOEFL/IELTS score as prescribed in Paragraph "Tests";
- d) satisfy the examiners in a qualifying examination, if required.

\*Candidates with a good GMAT/GRE score will be favorably considered.

An application for exemption from the above requirements shall be considered on a case-by-case basis.

# **Application and Submission of Supporting Documents**

Applications must be submitted via the <u>Taught Postgraduate</u> <u>Online Application System</u>.

You will receive an acknowledgement email from the Programme Office within TWO working days after submitting your application. Please follow the instructions in the email and upload the following supporting documents to the HKU Business School TPG Application Document Upload System no later than TWO working days after the application deadline of the round you are applying to. If there are further updates to your submission, you need to upload a full set of the updated documents under that particular section as the new submission will overwrite the previous submission.

- CV
- Academic Certificate (\*Graduate transcript/ \*latest official transcript; \*Graduation Certificate/ ^#Online Verification Report of Higher Education Qualification Certificate (教育部學歷證書電子註冊備案表) issued by the Center for Student Services and Development or China Higher Education Student Information, applicable to candidates from Mainland China institutions only; Bachelor's degree certificate (學士學位證書)/ ^#Online Verification Report of Higher Education Degree Certificate (中國高等教育學位在線驗證報告) issued

by China Higher Education Student Information, applicable to candidates from Mainland China institutions only; \*official ranking certificate) (in ONE single PDF file)

- \* Documents which are not in English should be accompanied by a formally certified translation in English.
- <sup>^</sup> Both Chinese and English versions are required.
- # Please set the validity period of the report to 6 months or the longest available.
- Working Experience Proof (Valid employment proof of internship of all positions, or most recent full-time employment, whichever is applicable. Contract/correspondences with working colleagues are not accepted as employment proof.) (in ONE single PDF file)
- Language Report (IELTS and TOEFL tests must be taken within two years prior to September 1 of each admissions year, if you are not from an English-medium university.
   \*TOEFL code of HKU: 9671; School Type: 01-Graduate; Department: 82-Business and Commerce) (in ONE single PDF file)
- Research Statement (2-page Research Statement on field of interests and relevant skills, applicable to candidates applying for Advanced Research Stream; Candidates applying for Advanced Research Stream may also provide an optional Writing Sample) (in ONE single PDF file)
- Photo Identification (Passport (page with photo) / ID Card / Exit-Entry Permit, etc.) (in ONE single PDF file)
- Others (Personal statement; GMAT/ GRE score report \*HKU Master of Economics GMAT Code: FS2-WL-88 / HKU GRE Code: 2482; Certificates of Professional qualifications e.g. ACCA, CFA, CPA; etc.) (in ONE single PDF file)

You may be invited to record and upload admission videos as additional mandatory supporting documents. Applications with missing supporting documents will be considered incomplete and will **NOT** be processed further.

The original copy of supporting documents is <u>NOT</u> required at the application stage. Should a candidate be given an admission offer by the Programme, he/she will receive notification of the need to submit original/certified true copy of the documents.

# **Application Fee**

The application fee is HK\$300 (non-refundable) and must be paid by credit card online.



#### Tests

Graduate Management Admission Test (GMAT) or the Graduate Record Examinations (GRE) scores are NOT required, but a good GMAT/GRE score will be favorably considered and can be helpful for marginal cases. Should candidates wish to submit a GMAT or GRE score, they should upload a copy of the test report together with other supporting documents to the application system. The GMAT code for HKU Master of Economics programme is FS2-WL-88. The HKU GRE code is 2482.

Candidates who wish to be admitted on the basis of a qualification from a university or comparable institution outside Hong Kong where the language of teaching and/or examination is not English are required to obtain a score of 80 in the internet-based TOEFL. A minimum overall band of 6 with no subtest lower than 5.5 in IELTS is also accepted. In exceptional circumstances they may be exempted from this requirement. IELTS and TOEFL tests must be taken within two years prior to September 1 of each admissions year. Test scores more than two years are not accepted.

When candidates pre-register to take the test, they should request that the official test scores be sent to The University of Hong Kong. The HKU TOEFL code number is 9671.

# References

You are required to provide the official email addresses of two referees in the Referees section of your application form, i.e., the professional email addresses that your referees use at the company or organization they are working for. Please note that public domain email addresses, such as those ending in gmail.com or qq.com, will NOT be accepted unless the referee uses such an address as their professional email and it appears on their business card. In that case, the referee will be requested to upload his/ her business card when he/ she completes the form of reference.

At least one of your referees must be an academic referee from the university that you have graduated or will graduate from. The academic referee(s) is required to provide an official profile or directory link from the university website when completing the form of reference. Form of reference without this profile or directory link will be considered incomplete, and your application will NOT be further processed.

Once you have submitted your referees' details in the application, a reference form will be sent directly to their official email addresses with the subject line "Request for Statement of Reference" ("Reference Request"). You should remind your referees to complete the form of reference via the hyperlink provided in the "Reference Request" before the application deadline.

To receive the system-generated "Reference Request", please ensure that HKU domain is removed from the block list of referees' companies. The "Reference Request" may

sometimes drop to junk mailbox. Referees should be reminded to check both their inboxes and junk mailboxes.

#### Fees

The programme fee will be payable in 2 installments over 1 year, irrespective of the number of courses taken in each module.

The proposed tuition fee for 2026/27 intake is HK\$398,000\*.

\*Subject to the University's approval.

### **Admissions Process and Result**

Applicants can view their application status via the **HKU Business School TPG Application Document Upload System**. Admissions decisions are generally available in a month after the application deadline and successful applicants will be notified by email. The applications of those who have not received an offer will be considered again in the following round(s) until the end of the whole admissions cycle.

#### **Definition of Local students**

For the purpose of admission of local students, "local students" should be defined as students holding-

- a) HKID Card (Permanent);
- b) Documents issued by the Immigration Department of the HKSAR showing right to land / right of abode in HK;
- c) One-way Permit for entry to Hong Kong;
- d) Full-time employment VISA / work permit;
- e) Dependent VISA / entry permit (students who were below aged 18 years old when they were FIRST issued with such VISA / entry permit by the Immigration Department of the HKSAR);
- f) VISA / entry permit for Quality Migrant Admission Scheme:
- g) VISA / entry permit for Capital Investment Entrant Scheme:
- h) VISA / entry permit for Admission Scheme for the 2nd Generation of Chinese HK Permanent Residents; or
- i) VISA label for unconditional stay.

# **Definition of Non-local students**

For the purpose of admission of non-local students, "non-local students" should be defined as students holding-

- a) Student visa/ entry permit;
- b) Visa/entry permit under the Immigration Arrangements for Non-local Graduates (IANG);
- c) Dependent visa/ entry permit who were 18 years old or above when they were issued with such visa/ entry permit by the Director of Immigration; or
- d) Visa/ entry permit for top talent pass scheme (高端人才 通行證計劃);



 e) Students who do not hold any of the documents defining local students.

# Student Visa

Upon successful application, non-local (overseas) students will need to arrange for their own student visas. The HKU Admissions Office (AO) will act as the local sponsor and assist students in obtaining a visa. Please note that all non-local students are required by law to obtain a student visa to study in Hong Kong and the Immigration Department normally issues student visas to students enrolling in a full-time programme in the University only. It is the responsibility of individual students to make all necessary visa arrangements before the commencement of their studies.

### **Authenticity of Information and Materials**

To file an application, you must complete the application yourself. You are responsible for the accuracy and authenticity of the information and materials submitted throughout the application and admission process. The School unequivocally condemns any acts of dishonesty and reaffirms our zero-tolerance policy towards any form of academic

misconduct. The School reserves the right to take legal actions and/or report any fraudulent documents or falsified information found to law enforcement units.

HKU Business School does not authorize any intermediary organizations to recruit or admit students.

#### **Enquiry**

Master of Economics Programme Office HKU Business School Room 204, Block B Cyberport 4 100 Cyberport Road Hong Kong

E-mail: <u>MEadmissions@hku.hk</u>
Website: <u>https://masters.hkubs.hku.hk/</u>

Remark: Application forms and supporting documents of unsuccessful applicants will be destroyed after the admission period.



Please use the following industry codes when you input your Full-time Employment History in the "Further Information" section of the application form.

Industry Codes		
Please select the industry code that best describes your company.		
Financial Services	12 Consulting	Manufacturing
01 Commercial banking	13 Education	26 Auto and other transportation
02 Diversified financial services	14 Entertainment	equipment
03 Insurance	15 Restaurant and hotel management	27 Chemicals
04 Investment banking/brokerage	16 Government	28 Electronic Equipment
05 Investment management	17 Healthcare services	29 Food/Beverage/Tobacco
06 Venture capital	18 Import/Export/Trading companies	30 Forest products/Packaging
	19 Law	31 Household/Personal Products
Non-Manufacturing	20 Charitable organizations	32 Machinery
07 Accounting	21 Real estate	33 Pharmaceutical/Biotechnology/
08 Advertising/Marketing services	22 Retail	Healthcare products
09 Communications services	23 Transportation services	34 Printing/Publishing
10 Computer services	24 Utilities	35 Textiles/Clothing
11 Construction	25 Other non-manufacturing	36 Other Manufacturing