

THE UNIVERSITY OF HONG KONG

Master of Chinese Medicine (part-time)

(\*Streams offered: Gynaecology/Acupuncture and Moxibustion/Clinical Pharmacy)  
(\*2025/26 admission)

中醫學碩士學位課程 (兼讀制)

SUPPORTING DOCUMENTS

**(applicable to those who are graduating or graduates of universities outside Hong Kong)**

Please post the following required documents *(for academic transcripts, please refer to the remarks below)* directly to the School of Chinese Medicine, 6/F, HKUMed Academic Building, 3 Sassoon Road, Pokfulam, Hong Kong within 5 working days after they have submitted the applications online. Please mark [Ref: Application for MChinMed] on the front cover of the envelope. The application number should be marked on each document. All documents submitted will not be returned and applicants are advised to make copies for record purpose.

In light of a number of fraudulent cases on academic qualifications, the University has taken a staunch approach in preventing and combating against the recurrence of similar cases in future and there have been changes to the requirements for submission of documents with immediate effect. Applicants are reminded to observe those changes at the time of submitting applications. ***In case of doubt, the University reserves the right to verify the academic credentials with the institutions concerned and/or refer the cases to the law enforcement authorities for follow-up action if deemed necessary. Applicants who have submitted fraudulent, or allegedly fraudulent documents, will be disqualified and bear the ill consequences, including legal proceedings for potential law infringement.***

**(Applicable to those who are graduates of universities outside Hong Kong)**

Enclosed (Please tick where appropriate)

<input type="checkbox"/>	<b><u>Academic transcript(s) (成績單) in Chinese and English</u></b> Only academic transcripts which are certified true and correct by accredited organization such as CHSI (中國高等教育學生信息網) (簡稱學信網) are accepted: - 中國高等學校學生成績驗證報告 (中文版) - Verification Report of China Higher Education Student's Academic Transcript (English)  <b>*The applicant's English name should be the same as that of the personal identity document (pinyin is not acceptable) and original transcript(s) posted by the institution(s) or the applicant(s) concerned is/are <u>not</u> accepted.</b>
<input type="checkbox"/>	<b><u>Other academic documents verified by CHSI (簡稱學信網) in Chinese and English</u></b> -教育部學歷證書電子註冊備案表 (中文版) -中國高等教育學位線上驗證報告 (中文版) -Online Verification Report of Higher Education Qualification Certificate (English) -Online Verification Report of Higher Education Degree Certificate (English)
<input type="checkbox"/>	Duplicate or copies of proof of work experience and/or current employment (if applicable)
<input type="checkbox"/>	Duplicate or copies of certificate(s) of professional qualification(s) (such as the Certificate of Registration for Chinese Medicine Practitioner) (if applicable)
<input type="checkbox"/>	Any other documentary proof which may be helpful for the application (if applicable)

(Applicable to those **who are graduating from universities outside Hong Kong**)

<input type="checkbox"/>	<p>Only academic transcripts which are certified true and correct by accredited organization such as CHSI (中國高等教育學生信息網) (簡稱學信網) are accepted:</p> <ul style="list-style-type: none"> <li>- 中國高等學校學生成績驗證報告 (中文版)</li> <li>- Verification Report of China Higher Education Student's Academic Transcript (English)</li> </ul> <p><b>*The applicant's English name should be the same as that of the personal identity document (pinyin is not acceptable) and original transcript(s) posted by the institution(s) or the applicant(s) concerned is/are <u>not</u> accepted.</b></p>
<input type="checkbox"/>	<p>Testimonial on which the date of enrollment, expected month and year of graduation are stated in English and Chinese (must be sent directly from the institution to the School of Chinese Medicine instead of via the applicant)</p>
<input type="checkbox"/>	<p>Any other documentary proof which may be helpful for the application (if applicable)</p>

Remarks: For reference letter(s), applicants are advised to invite their referees to submit the reference online through designated link or post the reference letters directly to the School of Chinese Medicine. Referees should not be the close relatives of the applicants, but they are expected to know the applicants well enough as to assess the applicants' suitability of pursuing the programme.

***For applicants who hold academic qualifications awarded by non-Hong Kong/non-mainland institutions, they are required to submit e-transcript(s) in English validated by recognized external service providers such as parchment, National Clearinghouse, etc. For more information, please contact us by email.***

### **Oher information for reference**

School of Chinese Medicine  
The University of Hong Kong  
6/F, HKUMed Academic Building  
3 Sassoon Road  
Pokfulam  
Hong Kong

**[Ref: Application for MChinMed]**

Enquiries: (852) 3917 6439/3917 6490

E-mail: mchinmed@hku.hk

Office hours: Mon-Fri: 9am-6pm;

closed on Saturdays, Sundays, University's holidays and public holidays

**SUPPORTING DOCUMENTS****(applicable to who are graduating or graduates of universities of Hong Kong)**

Please post the following required documents **(for academic transcripts, please refer to the remarks below)** directly to **the School of Chinese Medicine, 6/F, HKUMed Academic Building, 3 Sassoon Road, Pokfulam, Hong Kong** within 5 working days after they have submitted the applications online. Please mark [Ref: Application for MChinMed] on the front cover of the envelope. The application number should be marked on each document. All documents submitted will **not** be returned and applicants are advised to make copies for record purpose.

In light of a number of fraudulent cases on academic qualifications, the University has taken a staunch approach in preventing and combating against the recurrence of similar cases in future and there have been changes to the requirements for submission of documents with immediate effect. Applicants are reminded to observe those changes at the time of submitting applications. ***In case of doubt, the University reserves the right to verify the academic credentials with the institutions concerned and/or refer the cases to the law enforcement authorities for follow-up action if deemed necessary. Applicants who have submitted fraudulent, or allegedly fraudulent documents, will be disqualified and bear the ill consequences, including legal proceedings for potential law infringement.***

Enclosed (Please tick as appropriate.)

<input type="checkbox"/>	<b><u>Original(s) of academic transcript(s) in English</u></b> Only <b><u>official</u></b> original(s) issued by the University concerned ( <b><i>in hardcopy or softcopy*</i></b> ) is/are accepted (students' copy may <b>not</b> be accepted).  *Regardless of hardcopy or softcopy, it must be issued or sent to the office of School of Chinese Medicine directly by the institution concerned ( <b><i>NOT sent or via by the applicants</i></b> ). Applicants may fill in the Transcript Request Forms below and send it to the institution from which the transcript is requested, if applicable.  For those who have already graduated or completed the studies, please ensure the transcript(s) bear(s) the wordings of "xxx was conferred in month/year".
<input type="checkbox"/>	Testimonial on which the date of enrollment, expected month and year of graduation are stated in English* ( <b><i>for applicants who are in their final year of undergraduate studies only</i></b> )
<input type="checkbox"/>	Duplicate or copies of proof of work experience and/or current employment (if applicable)
<input type="checkbox"/>	Duplicate or copies of certificate(s) of professional qualification(s) <sup>#</sup> (such as the Certificate of Registration for Chinese Medicine Practitioner) (if applicable)
<input type="checkbox"/>	Any other documentary proof which may be helpful for the application (if applicable)

Remarks: For reference letter(s), applicants are advised to invite their referees to submit the reference online through designated link or post the reference letters directly to the School of Chinese Medicine. Referees should not be the close relatives of the applicants, but they are expected to know the applicants well enough as to assess the applicants' suitability of pursuing the programme.

**THE UNIVERSITY OF HONG KONG**

**Transcript Request Form** *(applicable to universities of Hong Kong only)*

- I. **To the Applicant:** Applicants should complete the first part of this form and send it to the appropriate officer of institution from which the transcript is requested.

Name of Applicant: \_\_\_\_\_ ( \_\_\_\_\_ )  
in English in Chinese, if any

University/College Attended: \_\_\_\_\_

Dates of Attendance: From \_\_\_\_\_ To \_\_\_\_\_

Title of Degree/Diploma: \_\_\_\_\_ Date of Award: \_\_\_\_\_

Programme applied for admission at The University of Hong Kong:

**Master of Chinese Medicine (Part-time)**

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- II. **To the Officer responsible for issuing transcripts:** The applicant named above has applied for admission to a postgraduate curriculum at The University of Hong Kong. Please send a copy of the **official** transcript together with this form directly to:

School of Chinese Medicine  
The University of Hong Kong  
6/F, HKUMed Academic Building  
3 Sassoon Road  
Pokfulam  
Hong Kong

**[Ref: Application for MChinMed]**

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