

Name of Applicant : _____
Application No. : MSocSc _____

THE UNIVERSITY OF HONG KONG
FACULTY OF SOCIAL SCIENCES

Centre for Civil Society and Governance

Master of Social Sciences in the field of Corporate Environmental Governance

INSTRUCTION OF SUBMITTING SUPPORTING DOCUMENTS

Please send your supporting documents for our preliminary consideration by email at ccs@hku.hk within two weeks after completion of the application form; or post the following documents directly to the Centre for Civil Society and Governance, The University of Hong Kong, Room 703, The Jockey Club Tower, Centennial Campus, Pokfulam Road, Hong Kong Attention to : Ms. Jamie Yuen. Your application number should be marked on each document. Transcripts, diplomas, certificates and other submitted documents, which are not in English should be accompanied by a certified translation in English. Certified translation may be provided by your home institution.

Enclosed (Please tick as appropriate.)

<input type="checkbox"/>	Complete official transcript of undergraduate studies (original / certified true copy) *# (You may complete the Transcript Request Form below and send it to the institute from which the transcript is requested, if applicable.)
<input type="checkbox"/>	Graduate certificate of undergraduate studies (certified true copy) # (Mainland China applicants should provide both “畢業證書” & “學士學位證書”) ^
<input type="checkbox"/>	Complete official transcript of postgraduate studies (original / certified true copy) *# (You may complete the Transcript Request Form below and send it to the institute from which the transcript is requested, if applicable.)
<input type="checkbox"/>	Graduate certificate of postgraduate studies (certified true copy) #
<input type="checkbox"/>	Reference reports (from two referees) (You may complete the Reference Report Form below and send it to the referees.)
<input type="checkbox"/>	TOEFL / IELTS / Overseas GCE / IGCSE / Cambridge Test of Proficiency in English Language official score report *# (if appropriate) - only for applicants with qualification from a university outside Hong Kong where the language of teaching and examination is not in English.
<input type="checkbox"/>	Other documents (please specify)

* Please delete as appropriate.

Please note that the University will only **ACCEPT** originals or copies of the documents that have been duly declared as true copies before a notary public (e.g. a Commissioner for Oaths at a District Office in Hong Kong). Copies of documents may be certified by the appropriate officials of your home institute if you are an overseas applicant. **No photocopies will be accepted.**

~ Award date of the qualification shall be on or before 31 Aug 2021.

^ For applicant with mainland qualification: Verification Report of Graduation Certificate issued by CHSI (学信网) & CHESICC (全国高等学校学生信息咨询与就业指导中心) and Verification Report of the Bachelor Degree Certificate issued by CHESICC (全国高等学校学生信息咨询与就业指导中心) & CDGDC (学位与研究生教育发展中心) are also acceptable.

Please note that the University's TOFEL code is 9671.

THE UNIVERSITY OF HONG KONG
FACULTY OF SOCIAL SCIENCES

Centre for Civil Society and Governance

Transcript Request Form

- I. **To the Applicant:** Applicants who did not attach their original official transcript, should complete the first part of this form and send it to the appropriate officer of the institution from which the transcript is requested.

Name of Applicant: _____ (_____)
in English in Chinese, if any

University/College Attended: _____

Dates of Attendance: From _____ To _____

Title of Degree/Diploma: _____ Date of Award: _____

Programme applied for admission at The University of Hong Kong:

Master of Social Sciences in the field of Corporate (Full-time/Part-time*)
Environmental Governance

* Please delete as appropriate.

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- II. **To the Officer responsible for issuing transcripts:** The applicant named above has applied for admission to a taught postgraduate curriculum at The University of Hong Kong. Please send a copy of the **official** transcript together with this form directly to:

Centre for Civil Society and Governance
The University of Hong Kong
Room 703, The Jockey Club Tower
Centennial Campus
Pokfulam Road, Hong Kong
(Ref.: MSocSc(CEG))

THE UNIVERSITY OF HONG KONG
Confidential Report by a Referee*

To Applicant: You should fill in your name and send it to your referee. The report can be provided by an academic referee or supervisor of your work.

Name of Applicant: _____
(Full name in block letters, surname first)

Programme Applied: **Master of Social Sciences in the field of Corporate Environmental Governance**
(Full-time/Part-Time)

To Referee: The applicant named above has applied for admission to MCEG programme at The University of Hong Kong. Please complete the relevant parts of the Report as appropriate, and return it to the following address:

Centre for Civil Society and Governance
The University of Hong Kong,
Room 703, The Jockey Club Tower,
Centennial Campus,
Pokfulam Road, Hong Kong
Re: MSocSc(CEG) – Ref (2021-22)

Personality and Abilities

1. Please assess the candidate with reference to the following aspects by putting a tick in the boxes.

	Excellent (Top 5%)	Very Good (Next 10%)	Good (Next 15%)	Average (Next 30%)	Fair (Bottom 30%)	Cannot Judge
Intellectual ability (intelligence and general ability to succeed in academic effort)						
Communication skills – oral (ability to express ideas effectively, to carry on a conversation, and to be a good listener)						
Communication skills - written (ability to write clearly and express ideas effectively)						
Perseverance (stamina, endurance, persistence despite difficulties, determination)						
Reliability (dependency, accuracy, sense of responsibility, promptness, conscientiousness)						
Judgment (ability to analyze a problem, common sense, decisiveness)						
Interpersonal relations (ability to get along with others, rapport, cooperativeness)						
Maturity (personal development, ability to cope with life situations)						

* Under the provisions of the Personal Data (*Privacy*) Ordinance, information contained in this report will be released to the applicant upon request.

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2. Please give your views on the candidate's aptitude for, and interest in Master of Social Sciences in Corporate Environmental Governance. A general profile of the candidate, including areas of strength and weakness, may also be included here.

3. Please add any comments you think will be of assistance in assessing the applicant.

Name of Referee:

Name of School/Institution:

*Please affix official seal
whenever appropriate*

Position held:

Relationship with applicant:

Signature:

Date: